

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
MARCH 26, 2012 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on March 26, 2012 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6th Street, Coupeville, Washington. Other topics for the Regular Session followed at 2:00 p.m. as shown on the agenda. Helen Price Johnson, Chair, Angie Homola, Member, and Kelly Emerson, Member, were present.

ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS
[Audio Recording](#)

Elected Officials and Appointed Department Heads Attending:

Melanie Bacon	Keith Higman	Helen Price Johnson
Greg Banks	Angie Homola	Dan Sherk – <i>Excused</i>
Robert Bishop	Tim Lawrence	Debra Van Pelt – <i>Excused</i>
Mark Brown	Elaine Marlow	
Sheilah Crider - <i>Excused</i>	Ana Maria d. Nuñez	
Kelly Emerson	Bill Oakes – <i>Excused</i>	
Mary Engle – <i>Excused</i>	Bob Pederson	
Jackie Henderson	Brooke Powell	

Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, agenda items included:

Island County IT Strategy Team Report – Keith Higman

- Vision, Mission and Goals for 2012
- Project Concept Paper

Wellness Committee Report – Ana Maria d. Nuñez

Those agreeing to participate as judges for the All County Healthy Recipe Swap on May 31 are:

- Keith Higman
- Brooke Powell
- Jackie Henderson
- Tim Lawrence
- Greg Banks

Roundtable adjourned at 12:01 p.m. The next Roundtable is scheduled for April 23, 2012 at 11:00 a.m.

The Board of Island County Commissioners (including Diking Improvement District #4) met at 2:00 p.m. to consider items contained on the agenda. The meeting began with a flag ceremony, Pledge of Allegiance, and Girl Scout Promise led by the Community's Girl Scouts and Leaders in honor of the 100th Anniversary of the Girl Scouts.

Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.

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WELCOME TO NEW EMPLOYEES - FEBRUARY

<u>Department</u>	<u>Employee</u>
District Court	Mary Cross
Family Juvenile Court	Angela Ingram
Human Services	Sandra Baird
Public Health	Doug Kelly

EMPLOYEE SERVICE AWARDS

<u>Department</u>	<u>Employee</u>	<u>No Years</u>
Juvenile Court	Maria Hazelo	5
Prosecuting Attorney	Dan Mitchell	5
Public Works	Mark Hall	10

EMPLOYEE OF THE MONTH FOR FEBRUARY
PETE SEYBERT – CIVIL ENGINEER – PUBLIC WORKS

SPECIAL RECOGNITION
Jackie Henderson - United Way 2011 Campaign Champions

PUBLIC INPUT OR COMMENTS

Comments on the issue of the Navy Accident Potential Zone (APZ):

- Becky Spraitzar
- Garrett Newkirk
- Wendy Campbell DeWinter

CONSENT AGENDA

[Documents on file with the Clerk of the Board]

Pre-audited bills: \$175,017.38
Vouchers: \$465,040.66
Electronic funds transfers: \$1,468.00
Payroll: \$530.01
Minutes: *None presented*

Historical Preservation

Historical Preservation Grant with the Island County Historical Society for Collection and Preservation of Historical Photographs and Artifacts. Fees authorized under RCW 36.22.170(1)(a) fund this contract and can only be spent on historical preservation activities. Amount: \$12,000.00 (RM-BOCC-12-0070)

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Human Resources - Personnel Action Authorizations

<u>Department</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
Assessor	015/12	Administrative Assist. .50 Fte Temp	20180005	New Position	3/26/12
Assessor	016/12	Appraiser I	20220008	Personnel Action	4/01/12
Health	017/12	WIC Certifer/ Immunization Clerk .73 Fte	14550006	Replacement Position	4/01/12
Superior Court	018/12	Superior Court Coord Admin Assist.	41180009	Replacement Position	4/01/12
WSU Extension	019/12	Administrative Assistant .50 Fte.	16180007	New Position	4/01/12

Natural Resources

Contract with Whidbey Watershed Stewards – Salmon Recovery Education & Outreach. Contract funds WWS to continue to assist Island County completing education, outreach and habitat protection tasks required in the RCO/Salmon Recovery-Lead Entity Grant. Contract No. DNR-03-12; Contract Amount \$8,805.00 (RM-DNR-12-0079)

Public Health

- Contract Amendment with WA State Department of Health – 2012 – 2014 Consolidated Contract. Contract amendment adds \$37,957 for activities under ‘5930’ Public Health Funding; adds \$9,066 to the swimming beach program; adds \$87,464 to 2012 Local Capacity Development Funds; adds \$9,999 to the Performance Management Centers for Excellence Program; adds \$12,443 to the SNAP-ED program; and, reduces the WIC Nutrition Program by \$(775). Contract No. C16886, Amendment No. 1; Contract Amount: \$759,657, Amendment Amount: \$156,154 (RM-HLTH-12-0077)
- Resolution No. C-37-12 (Board of Health Resolution No. HD-10-12) Waiver of Competitive Solicitation for Procurement of Internet Based Software Services. Resolution to resolve that Island County may contract with OnlineRME LLC as a single source of supply, waiving competitive solicitation under ICC 2.29.030(A)(5)
- Contract with OnlineRME, LLC – OnlineRME Software Service. Internet based software service to Island County and onsite sewage system Maintenance Service Providers to record onsite inspections online and interface with the County’s Interlocking database. The public will have internet access to their inspection data submitted by MSPs. Contract No. HD-09-12; Contract Amount: \$6,200 (first year only) RM-HLTH-12-0087

Public Works – County Roads

- Resolution C-39-12 (R-10-12) In the Matter of the Surplus and Trade-in of County Property 1997 Ford Mower #132, 1999 Ford Mower #198, 1999 Ford Mower #291, and 1999 Ford Mower #396
- Purchase Order No. 9559 - Brim Tractor Company, Inc.; Purchase off State Contract #08506; Four New Holland Tractor, Model 5050 w/US Mower 18’ Boom Mower; \$292,042.29 (incl WSST & trade-in) (RM-PW-12-0-061) (PW-1220-025)

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- Purchase Order No. 9558 – Northend Truck Equipment, Inc.; Purchase off State Contract No. 12304; “V” Hopper Sander Body, Category IV; \$19,155.11 (incl WSST)(RM-PW-12-0060) (PW-220-024)
- County Road Administration Board Annual Reports (CRAB) – Traffic Law Enforcement Certification 2011, Fish Passage Barrier Removal Certification 2011, Annual Certification 2011

Solid Waste

- Resolution C-40-12/SW-06-12 - In the Matter of Authorizing Recycle Systems, LLC to Supply & Install a Nedland NC-200 Stationary Compactor w/30 cubic yard Detachable Container at the Bayview Transfer Station including all Setup & Training without Competitive Bidding
- Purchase Order No. 9179 – Recycle Systems, LLC; NC-200 Nedland Stationary Compactor w/30 cubic yard Container; \$27,564.44 (incl WSST) (RM-SW-12-0072)

Sheriff

Purchase Order No. 8889 Honda 225HP motor for the 22’ Almar, fully grant funded through The Federal Marine Safety Grant. Amount: \$18,735.54 (RM-SHER-12-0073)

ACTION TAKEN:

Motion by Commissioner Emerson to approve the Consent Agenda as presented, second by Commissioner Homola. Motion carried 3-0

REGULAR AGENDA

[Documents on file with the Clerk of the Board]

Commissioners

Resolution C-38-12 Proclaiming 2012 as the Year of the Girl – The Proclamation recognizes the accomplishments of Girl Scouts as they celebrate their 100th Anniversary in March

ACTION TAKEN:

Motion by Commissioner Emerson to adopt Resolution C-38-12 Proclaiming 2012 as the Year of the Girl, second by Commissioner Homola. Motion carried 3-0

Commissioners

Resolution C-39-12 Adopting an Amendment to Island County’s Sustainability Resolution C-92-08. The resolution adopts a greenhouse gas reduction target for government operations at a minimum of 1% per year

ACTION TAKEN:

Motion by Commissioner Homola to adopt Resolution C-39-12 Amending Island County’s Sustainability Resolution C-92-08, second by Commissioner Price Johnson. Motion carried 2-1 (Commissioner Emerson opposed)

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Planning & Community Development

Establish the 2012 Annual Review Docket: Approval of the 2012 Annual Review Docket

ACTION TAKEN:

Motion by Commissioner Homola to approve the 2012 Annual Review Docket, second by Commissioner Price Johnson. Motion carried 2-1 (*Commissioner Emerson opposed*)

PUBLIC HEARINGS



[Documents on file with the Clerk of the Board]

None scheduled

Commissioners Comments & Announcements

[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls or otherwise be of interest to the Board of County Commissioners.]

Commissioner Emerson

- Provided information on Open-Government Mediations and Training, a cost reducing way for governments with legal challenges to document requests.  

Commissioner Homola

- March joint meeting between the Water Resource Advisory Committee and the Marine Resource Committee.
- The Northwest Straits Commission recently learned that the federal government will provide capacity funding for the Commission and seven MRCs for July 2012 through June 2013.
- Participated in the “Cooking in the Kettles” mountain bike race on Sunday at Fort Ebey State Park and took first place in her division.
- Once the legislature finalizes the budget Commissioner Homola would like the Board to request that Department Heads and Elected Officials report on the effect of the cuts on their programs and budgets.

Commissioner Price Johnson

- Attended the first meeting of the year for the Northwest Regional Council.
- Attended the Snohomish County Conservation District Award ceremony.
- Attended an Economic Development Council presentation on National Career Readiness Certificate wherein the State is considering a pilot project in Coupeville with 12 students.
- Will serve on the EDC goal setting subcommittee.

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There being no further business to come before the Board the meeting adjourned at 3:05 p.m.
The Board will meet next in Regular Session on April 2, 2012 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Kelly Emerson, Member

Angie Homola, Member

ATTEST:

Elaine Marlow, Clerk of the Board